

MINUTES
UTAH
UBCC EDUCATION ADVISORY COMMITTEE
MEETING
November 18, 2008

Room 475, Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED: 1:20 p.m.

ADJOURNED: 3:20 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Allyson Robinson

Division Director:

F. David Stanley

Associate Director:

Ross Ford

Board Members Present:

Bill Bell
Renee McDonough
Paul Bauer
Mike Blackham
Tasman Biesinger

Board Members Absent:

Richard Butz (excused)
Jeffrey Pedersen
Paul James (excused)
Stephen Handy (excused)

Guests:

Terry Palmer Utah Chapter ICC
Brandy Salazar SLHBA
Curtis Dowdle SLHBA
Naz Khial SLHBA

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

MINUTES:

Taz Biesinger made a motion to approve the minutes from the October 21, 2008 meeting. Paul Bauer seconded the motion. It passed unanimously.

BUDGET REPORT:

The budget report was presented and reviewed by the Committee. Questions were asked and answered.

FUNDING APPLICATION

Utah Chapter ICC

PRESENTATION FOR FY 2008-2009:

Terry Palmer, on behalf of the Utah Chapter ICC, presented a funding grant request that was withdrawn last month for the amount of \$1,195.00 for a course that was held on October 3, 2008. Mike Blackham made a motion to approve the application and to increase the budget by \$1,195.00. Paul Bauer seconded the motion. It passed unanimously.

Salt Lake Home Builders Association

Naz Khial presented a preliminary request for partial reimbursement for the Mountainwest Builder Show that was scheduled to be held in September 2007. The show was canceled after marketing and mailing costs were incurred. Bill Bell made a motion to review the reimbursement request at a later meeting after the request is submitted in writing. Paul Bauer seconded the motion. It passed unanimously.

A second request was made for reimbursement for a course held during the 2007-2008 fiscal year. Paul Bauer made a motion to review the reimbursement request at a later meeting after the request is submitted in writing. Bill Bell seconded the motion. The motion passed unanimously.

ELECTRONIC SUBMISSION OF AGENDA PACKETS:

The Committee members in attendance agreed to have monthly meeting agenda packets submitted electronically, and to have a hard copy available during the monthly meetings.

CONSIDERATION OF PROPOSED PROCESS AND APPLICATION CHANGES:

The Committee members in attendance discussed possible revisions to the funding grant process and application changes and will be discussed further during next month's meeting.

NEXT MEETING:

The next Committee meeting has been scheduled for Tuesday, January 20, 2009, at 1:00 p.m. in room 475 (on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 3:20 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

12/16/2008
Date Approved

(ss) Richard Butz
Richard Butz
Chairperson, UBCC Education Advisory Committee

12/16/2008
Date Approved

(ss) Dan S. Jones
Dan S. Jones
Bureau Manager, Division of Occupational and Professional Licensing